

**MINUTES OF THE  
REGULAR MEETING OF THE  
LEE LAKE WATER DISTRICT**

**October 25, 2011**

**PRESENT**

O. Garrett  
P. Rodriguez  
G. Destache  
J. Butler

**ABSENT**

C.W. Colladay

**GUESTS**

C. Schmidt

**STAFF**

J. Pape  
M. McCullough  
A. Harnden  
K. Caldwell  
D. Saunders  
N. Harper

**1. Roll Call and Call to Order.**

The regular meeting of the Lee Lake Water District was called to order by Vice President Rodriguez at 8:30 a.m.

**2. Presentations and Acknowledgments.**

**3. Public Comment.**

**BOARD ITEMS:**

**4. Minutes of the September 27, 2011 Regular Meeting.**

**ACTION:** Director Destache moved to approve the Minutes with a change to page 2, item 9 stating that the recommendation to appoint Director John Butler came from the nominating committee. Director Butler seconded. Motion carried unanimously.

**5. Payment Authorization Report.**

**ACTION:** Director Destache moved to approve the financial report and to authorize payment of the September 27-October 25, 2011 invoices. Director Butler seconded. Motion carried unanimously.

**6. Revenue & Expenditure Reports (Unaudited).**

a. Revenue & Expenditure Report.

**ACTION:** Note and file.

The Board directed staff to do the following:

- Look into the cell site lease payment that appears to be delinquent.
  - Change the wording of Sycamore Creek interchange to Indian Truck Trail interchange.
  - List contingency in footing for tracking purposes.
  - Correct pages to reflect FY 11-12
- b. Annual Audit for FY 10/11 – Staff notified the Board that the audit would begin in November.
- c. Lien update.  
**ACTION:** Note and file.

Director Garrett joined the meeting at this time (9:25 a.m.)

**7. Trilogy Development.**

- a. Homeowners Association update.
- b. Golf Course update.

**8. Sycamore Creek Development.**

- a. Project Update – The General Manager reported on the cap paving.
- b. 1748 homes to be built. 1122 houses occupied to date. 64% complete.

**9. CFD No. 1 Sycamore Creek Recycled Water System.**

- a. Update on progress – The General Manager reported that system is complete.
- b. Non-potable water project 1.5 MG Storage Tank Construction Payment Request No. 8.

**ACTION:** Director Destache moved to approve Payment Request No. 8. Director Garrett seconded. Motion carried unanimously.

- c. EVMWD Ag water agreement.

**ACTION:** The Board directed the General Manager to work with Counsel to find acceptable language for water purchase.

**10. Retreat Development – Ryland Homes.**

- a. Project Update – The General Manager reported on the commercial center being sold without EDUs.
  - b. 517 homes to be built. 447 houses occupied to date. 86% complete.
- 11. Ranpac “Toscana” Project.**
- a. Project Update – The General Manager reported that he is still in discussions with new buyer of the project.
  - b. 1443 estimated houses to be built.
- 12. Re-alignment of Temescal Canyon Road.**
- a. Project Update – None.
- 13. Mission Clay “Serano Specific Plan” Project (Blair Dahl).**
- a. Project Update – None.
- 14. Water Utilization Reports.**  
**ACTION:** Note and file.
- 15. Committee Reports.**
- a. Finance (Director Garrett) – None.
  - b. Engineering (Director Rodriguez) – Director Rodriguez reported on the Engineering Committee meeting held on October 20, 2011.
- Director Rodriguez recommended that the Engineering Committee schedule a date and time to meet with the County of Riverside to discuss LLWD approval for new facilities within the District boundaries.
- c. Public Relations – None.
- 16. General Manager’s Report.**
- a. General Manager’s Report  
**ACTION:** Note and file.
1. Regional Water Quality Control Board Penalty.

**ACTION:** Director Garrett moved to authorize \$186,000 to fund the State Water Pollution Cleanup and Abatement Account as required by Settlement Agreement and proceed with the Purchase and Sale Agreement. Director Butler seconded. Motion carried unanimously.

2. Riverside County Transportation & Cal Trans Request.

**ACTION:** Director Destache moved to approve \$4.6 million to County of Riverside Transportation Department. Director Rodriguez abstained due to a conflict of interest. Director Garrett seconded. Motion carried.

3. Proposal for the Engineered Design Service of the Proposed Influent Sewer Equalization Basin Improvements.

**ACTION:** Director Destache moved to approve the design build RFP for \$59,400. Director Butler seconded. Motion carried unanimously.

Neil Harper left the meeting at this point.

4. Ground water development.

**ACTION:** Director Destache moved to authorize \$100,000 for well development, expending \$50,000 toward geotechnical exploration. Director Garrett seconded. Motion carried unanimously.

5. Retreat recycled water cost sharing.

**ACTION:** Director Destache moved to reserve funding in the following amounts: a. 50% of the bid amount for the HOA/LMD work-Section A bid amount \$20,960, b. 50% of the bid amount for the HOA only work-Section C bid amount \$157,995, c. 50% of the Landscape Architects' cost to-date-Approximately \$48,000, Total Reserved Funding approximately \$113,447. Director Butler seconded. Motion carried unanimously.

b. Operations Report.

**ACTION:** Note and file.

**17. Office Manager's Report.**

a. Phone update – The Office Manager reported that the new phone system will be installed on Wednesday and go live on Thursday.

a. Questys update – The Office Manager reported that the Questys upgrade has been completed.

**18. District Engineer's Report.**

a. Status of Projects

**ACTION:** Note and file.

**19. District Counsel’s Report – None.**

**20. Seminars/Workshops.**

**21. Consideration of Correspondence.**

An informational package containing copies of all pertinent correspondence for the Month of September was distributed to each Director along with the Agenda.

**22. Adjournment.**

There being no further business, the October 25, 2011 Regular Meeting of the Lee Lake Water District Board of Directors was adjourned at 11:30 a.m. by Vice President Rodriguez.

Immediately following the regular Board Meeting, Best, Best & Krieger conducted Ethics training which began at 11:30 a.m. and was adjourned at 1:10 pm.

**ATTEST:**

**APPROVED:**

\_\_\_\_\_  
Owen Garrett, Secretary

\_\_\_\_\_  
Charles Colladay, President

Date: \_\_\_\_\_

Date: \_\_\_\_\_